

# **MetroWest Ballet Registration Packet 2011-2012 School Year**

**Contents**

**How to Register**

**Registration Form**

**Class Schedule**

**School Calendar**

**Dress Code**

**How To Make A Deposit/Deposit Amounts**

**Returning Students  
Register by July 15, 2011 and SAVE \$60.00**

**New Students  
Ask how you can save any date you register**

# HOW TO REGISTER FOR FALL 2011

**Student Name** \_\_\_\_\_

## **Student Level and Preferred Schedule**

Example: *Elementary 5, Wednesday and Saturday*

\_\_\_\_\_

\_\_\_\_\_

Please note: We cannot guarantee you a spot in the schedule you prefer, but we will do our best. Students in the Upper School must have their schedule approved by the Director.

**REMEMBER - RETURNING STUDENTS SAVE IF REGISTERED BY July 15, 2011**

## **Registration Check List**

- ✓ I have completed a registration form (attached).
- ✓ I have read and signed the Waiver of Liability and Tuition Policy on the back side of the Registration Form
- ✓ I have enclosed a deposit (check, Visa, and MasterCard accepted - credit card form attached)  
**Please add a \$60.00 registration fee to your deposit. This fee is waived if you are a new student registering at any date or a returning student registering by July 15, 2011.**
- ✓ I will pay in full by the start of classes on September 15, 2011  
**or**
- ✓ My child takes more than one class per week, and I would like to do a payment plan.

Please (circle one)

*email*                      *call*

with the Total Tuition Amount and a breakdown of possible payment plans.

If you should have any questions about payment plans available, please call 508-357-8808 or email [office@metrowestballet.com](mailto:office@metrowestballet.com)

**REMEMBER - RETURNING STUDENTS SAVE IF REGISTERED BY July 15, 2011**

# MetroWest Ballet

## Registration Form 2011-2012

Student Name \_\_\_\_\_  
First
Last
M.I.

**The students place in class will not be saved if the parent or guardian has not reviewed and signed the Tuition Policy and Waiver of Liability on the other side of this form.**

Address \_\_\_\_\_  
Street
Apt/Unit

\_\_\_\_\_

City
State
Zip

Please provide us with the most appropriate numbers to reach you

Date of Birth \_\_\_\_\_ School Grade \_\_\_\_\_

Mother's or Guardian's Name \_\_\_\_\_

Address if Different \_\_\_\_\_

Father's or Guardian's Name \_\_\_\_\_

Address if Different \_\_\_\_\_

Name of Doctor \_\_\_\_\_

Doctor's Address \_\_\_\_\_

Doctor's Phone \_\_\_\_\_

Does the student have any medical problems we should be aware of?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please describe \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

May we include your address and phone in the school directory?

Yes \_\_\_\_\_ No \_\_\_\_\_

Parents' Email <small>(for updates/schedules)</small>
Mother's Cell
Father's Cell
Home Phone
Work Number (mom or dad)
<b>Emergency Contact 1</b>
<b>Name</b>
<b>Relation</b>
<b>Phone</b>
<b>Emergency Contact 2</b>
<b>Name</b>
<b>Relation</b>
<b>Phone</b>

**OVER PLEASE**

## Tuition Policy - Waiver of Liability - Photo Release

By signing below, I understand and agree with the Tuition Policy, Waiver of Liability, and Photo Release of MetroWest Ballet as follows:

1. I am liable for the full tuition amount indicated on any MetroWest Ballet payment plan agreement entered into by me on behalf of my child, including any late charges, fees or interest, even though the student may stop attending classes.

There are no tuition refunds for missed classes or discontinuance of attendance, even if tuition has been fully paid. No credit will be given for missed classes due to injury or illness occurring less than 30 MetroWest Ballet class days prior to the end of the MetroWest Ballet school year.

If I have elected a payment plan, I agree that I am responsible for the full amount shown on the Payment Plan Agreement as "TOTAL DUE."

In cases of prolonged illness or injury of a minimum of 30 consecutive MetroWest Ballet class days, a partial tuition refund or a credit toward the next annual term may be arranged, providing that a letter from the student's physician is presented, during that 30 day period, which specifies that the student has been restricted from taking MetroWest Ballet classes. If a credit toward the next school year is selected, the full-prorated tuition for the illness/injury period will be applied against the next year's tuition. If a refund is selected, a percentage of the student's prorated tuition for the illness/injury period will be reimbursed. Refer to the chart below.

Weeks injury/illness period occurs	Percentage of prorated tuition for the injury/illness period refunded
Tots in Motion, Creative Movement – occurring within weeks 1-6 of a 10 week session	90%
Pre Ballet – occurring within weeks 1-11 of a 18 week session	90%
Level 1 thru the Upper School – occurring within weeks 1-14	90%
Level 1 thru the Upper School – occurring within weeks 15-32 of the school year	75%

Refunds are not available for class cards.

2. I agree that I will not hold the MetroWest Ballet, Inc., its owners, faculty, employees or contractors liable for any injuries sustained or illnesses contracted by me or by my registered student(s) while at MetroWest Ballet, participating in any classes, or in any MetroWest Ballet associated activity, including performances. In the event that MetroWest Ballet personnel deem medical attention necessary and parents cannot be reached, I understand that the Emergency Contact information on the Student Registration Form will first be used. If no contact can be made, I give my permission for MetroWest Ballet personnel to authorize transportation and/or treatment in my behalf and for which I will be financially responsible.

MetroWest Ballet, Inc., its owners, faculty, employees or contractors are not liable for loss of or damage to personal property.

As with any physical activity, a risk of injury exists. Each student may decline to participate in any activity that may be personally harmful and is also responsible to inform the instructors of any physical limitations that may prevent full participation in class. I understand the risk of injury increases with poorly fit or improper equipment, and that I am responsible for adhering to the dress code and providing proper equipment for myself or for my child.

3. I give MetroWest Ballet permission to use any photograph of my child taken in class, rehearsal, or on the premises at MetroWest Ballet studios or during any MetroWest Ballet dress rehearsal, performance, or event for promotional purposes.

\_\_\_\_\_  
Student Name (print)

\_\_\_\_\_  
Student's Signature or Parent/Guardian Signature if under age 18

\_\_\_\_\_  
Date

# MWBallet 2011-2012 Class Schedule

Returning students will receive their level assignment notice by mail or email.

New students please contact the office for level placement.

**Schedule Conflicts:** Please contact the office if a class schedule is inconvenient. We will record your preference and add the new class time to the schedule when possible.

**Tuition:** Hourly tuition rates vary with the number of classes taken, and discounts increase with the number of hours taken.

**Age Ranges and Level Placement:** Age ranges noted are suggested only. Students must attend a placement class to be considered for Levels 4, 5, 6, and 7. Placement in a level is based upon the dynamics of change, rather than the start of a new session. A student's schedule and level placement may change during the course of a session based upon the student's development.

## **The Lower School, Age 2 ½ to 5**

### ***Creative Movement "Tots in Motion"***

Age 2½ -3½/pre-school

One day, 45 -minutes/week - 10-week session (3 sessions per year)

Tuition \$168.00

Monday 9:30am

OR Tuesday 9:30am

### ***Creative Movement "Dance and Tap"***

Age 4 and 5/pre-school and kindergarten

One day, 45-minutes/week - 10-week session (3 sessions per year)

Tuition \$168.00

Monday 10:15am

OR Tuesday 10:15am

### ***Pre Ballet (with tap option)***

Age 5/kindergarten

One day, 45 minutes/week - 18-week session (2 sessions per year)

Tuition \$278.00 for one session

Tuesday 4:00-4:45

Additional tap work optional. Recommended for musicality and coordination

Tuesday 4:45-5:00

Tuition for both pre ballet and tap \$305.00 for one session

## **Elementary Levels, Age 6-12**

### ***Elementary 1 (with tap option)***

Age 6

One day/week - 35-week session

Tuition \$540.00 for the full year

Tuesday 5:00-5:45

Additional tap work optional. Recommended for musicality and coordination

Tuesday 5:45-6:00

Tuition for both pre ballet and tap \$596.00 for the full year

### ***Elementary 2 (with jazz option)***

Age 7-8

One day/week - 35-week session

Tuition \$540.00

Tuesday 4:00-4:45

Additional jazz movement optional.

Tuesday 4:45-5:00

Tuition for both ballet and jazz \$596.00 for the full year

### ***Elementary 3***

Age 8-9

One day/week - 35-week session

Tuition \$596.00 for ballet only. Students enrolled in ballet and jazz receive a discount.

Thursday 4:00-5:00

Friday 5:00-5:45 jazz

### ***Elementary 4***

Age 9-11

Two days/week - 35-week session\*

Tuition based upon the number of hours taken

Wednesday 4:00-5:00 ballet

Friday 4:00-5:00 ballet

Friday 5:00-5:45 jazz

## **The Upper School, Age 11 and up**

### ***Level 5***

Three days/week\* \*\* 35-week session

Tuition based upon the number of hours taken/week

Wednesday 4:00-5:00 ballet

Wednesday 5:00-6:00 demi pointe/pointe technique

Friday 4:00-5:00 jazz

Friday 5:00-6:30 ballet

Saturday 3:00-4:30 ballet

*Pointe students must attend three techniques classes each week and be deemed physically ready by the Director*

### ***Level 6A***

Three to Four days/week \* \*\* 35-week session\*

Tuition based upon the number of hours taken /week

Monday 4:00-5:30 contemporary movement

Tuesday 6:30-8:00 ballet (this will be added to the schedule with interest)

Wednesday 4:00-5:00 ballet

Wednesday 5:00-6:00 pointe

Saturday 3:00-4:30 ballet

*Pointe students must attend three techniques classes each week and be deemed physically ready by the Director*

*Students must be enrolled in pointe to attend a variations class*

### ***Level 6B***

Five days/week \* \*\* 35-week session\*

Tuition based upon the number of hours taken /week

Monday 4:00-5:30 contemporary movement

Tuesday 6:30-8:00

Wednesday 5:00-6:30 ballet

Wednesday 6:30-7:30 pointe

Thursday 5:00-6:30 ballet

Thursday 6:30-7:30 variations

Saturday 11:00-12:30 ballet

Saturday 12:30-2:00 repertory

Additional rehearsals may be held after 2:00 on Saturday

*Pointe students must attend three techniques classes each week and be deemed physically ready by the Director*

*Students must be enrolled in pointe to attend a variations class*

### ***Level 7***

Five days/week \* \*\* 35-week session

Tuition based upon the number of hours taken /week

Monday 5:30-7:00 ballet

Monday 7:00-8:00 pointe

Tuesday 6:30-8:00 contemporary movement

Wednesday 6:30-8:00 ballet

Thursday 5:00-6:30 ballet

Thursday 6:30-7:30 variations

Saturday 11:00-12:30 ballet

Saturday 12:30-2:00 repertory

Additional rehearsals may be held after 2:00 on Saturday

*Pointe students must attend three techniques classes each week and be deemed physically ready by the Director*

*Students must be enrolled in pointe to attend a variations class*

## **Tap, Jazz, and Contemporary**

### ***Tap***

Optional tap classes are available to all students enrolled in Creative Movement, Pre Ballet, and Level 1 and 2. Please see schedule above.

### ***Beginner Jazz***

Age 8-11

Appropriate for dancers in Elementary 3 and 4

One/week - 35-week session

Tuition \$540.00 (discounts are given to students also enrolled in ballet)

Friday 5:00-5:45

### ***Beginner/Intermediate Jazz***

Age 10 and up

One/week - 35-week session

Tuition \$596.00 (discounts are given to students also enrolled in ballet)

Friday 4:00-5:00

### ***Contemporary***

Monday 4:00-5:30 Intermediate

Tuesday 5:00-6:30 Intermediate/Advanced

Classical training is required for all contemporary students.

Tuition based on the number of hours taken

\*Students may supplement their schedule with an additional Level 4, 5, 6 or 7 at the discretion of the Director. \*\* MetroWest Ballet is willing to work with students at the beginning of each session to create a personalized schedule based on the student's ability and objectives.

## *2011-2012 SCHOOL CALENDAR*

### **Session Dates for Elementary 1- Level 7**

One 35-week session

Classes begin Monday, September 12, 2011

Classes end Saturday, June 2, 2011

No Classes on the following dates:

November 23-November 27 Thanksgiving

December 21-January 2 Holiday Break

Week of February 20 February Vacation

Week of April 16 April Vacation (this week may be used to make up for classes missed due to weather cancellations)

May 29 Memorial day

### **Session Dates for Tots in Motion and Creative Movement Dance and Tap**

Three 10-week sessions

Session 1: Week of September 12, 2010 – Week of November 21 (no class Oct 10 or Nov 22)

Session 2: Week of November 28 – Week of February 6 (no class Jan 2 or Feb 7)

Session 3: Week of February 20 – Week of April 30 (no class Feb 20, 21, April 16, 17)

Please Note: Session dates may be changed due to weather cancellations. Make up classes will be added to the end of a session if needed.

### **Session Dates for Pre Ballet**

Two 18-week sessions

Session 1: Week of September 13 - Week of January 16

Session 2: Week of January 23 – Week of June 4

Please Note: Session dates may be changed due to weather cancellations. Make up classes will be added to the end of a session if needed.

# *Dress Code*

## Girls

### Creative Movement Tots in Motion and Creative Movement Dance and Tap

- Black tank style leotard
- Pink footless tights
- Bare foot
- Hair must be pulled off the face
- Ballet sweater, pink, black, or white
- No jewelry, skirts or leg warmers (MWB will provide skirts)

### Pre Ballet-Elementary 4

- Black tank style leotard
- Pink ballet tights
- Pink technique shoes, full sole
- Ballet sweater, pink, black or white
- Hair must be worn in a bun or pulled off face if shorter than shoulder length
- No jewelry, skirts or leg warmers

### Level 5-Level 6

- Black leotard. Classical style cami, tank, short sleeve, or long sleeve
- Pink ballet tights
- Pink technique shoes, split sole optional
- Classical ballet skirt may be worn for pointe class
- Hair must be worn in a bun
- No jewelry or warm ups during class

### Level 7

- Leotard, any color and style
- Pink tights
- Split sole technique shoes
- Pointe shoes
- Hair must be worn in a bun
- No jewelry. Warm ups may be used when needed during rehearsals.

## Boys

- White leotard or dance shirt
- Black tights or shorts
- White socks
- White full sole technique shoes

### Tap, Jazz, and Contemporary

- Tap students need black mary jane tap shoes
- Jazz students may opt to wear black tights
- Ballet technique shoes should be worn for jazz. No jazz shoes needed.
- Contemporary dancers may opt to wear black tights or shorts
- Dancers should be prepared to work barefoot, in socks, and in ballet technique shoes

## *HOW TO MAKE A DEPOSIT*

Returning students will receive their level assignment notice by mail or email. New students should contact the office for level placement.

To register, return your deposit along with the Registration Checklist form and Registration Form.

### **RETURNING STUDENTS Register by July 15, 2011 and SAVE \$60.00**

#### Deposit Amounts

Tots in Motion \$35.00	Elementary 3 \$135.00
Dance and Tap \$35.00	Elementary 4 \$245.00
Pre Ballet \$35.00	Level 5 \$360.00
Elementary 1 \$45.00	Level 6 \$450.00
Elementary 2 \$80.00	Level 7 \$520.00

Deposits are non refundable.

Please make your deposit payable to  
MetroWest Ballet  
72 Jefferson Street, Suite 201, Marlborough, MA 01752

Make a payment over the phone with your credit card.  
Make a Payment online with your credit card or PayPal account.

We also accept MasterCard and VISA by over the phone or in person at the studio. You may also make a payment at [metrowestballet.com](http://metrowestballet.com). Select "Class Schedule/Tuition" on the right menu and click on "Make a Payment." You may use your credit card or PayPal account to make a payment.